



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

| 1 - Your Organisation or Group | |
|--|--|
| Name of Organisation | Malmesbury River Valleys Trust |
| Contact Name | |
| Contact Address | |
| Contact number | e-mail |
| Organisation Type | Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/> |
| 2 – Your Project | |
| In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack) | Malmesbury Community Area |
| In which Parish does your project take place? | Malmesbury |
| What is your project? | Improvements to Conygre Mead Nature Reserve and raising the profile of the trust and its work |
| Where will your project take place? | Conygre Mead Nature Reserve |
| When will your project take place? | Between November 2009 to March 2010 |
| Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no. | YES <input checked="" type="checkbox"/> page 16 NO <input type="checkbox"/> |
| Please confirm your project will have commenced by 31st March 2010 | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> As part of its overall aims, the Trust is continuously improving the nature reserve. The wildflower meadow is in need of attention and needs to be scraped and reseeded. Also the gatepost at the main entrance has rotted at the base and urgently needs replacing with a durable hardwood post. Secondly, relating to our educational role and raising of the profile of the work of the Trust, we would like to provide a waterproof notice/information board at the main entrance to the nature reserve. A copy of the design is attached. The Trust is also increasing its attendance at community events and talks in order to promote its work and contribution to improving the local environment. We need an exhibition banner to show our presence. Our work will benefit the whole community as well as visitors to Malmesbury. It will also benefit the habitat for animals, birds and plant life for generations to come. | |

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Through membership subscriptions, fundraising events such as sales of preserves/jams/etc, Christmas cards, notelets, garden pots, donations, income from car parking, other grants.

Although we have financial reserves, we try to hold on to these whenever possible, in order to purchase and protect suitable land if and when it becomes available.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The Trust will be working in partnership with the local secondary school involving a long-term project monitoring the wildflower meadow improvements. Reseeding it should produce a greater diversity of species. The noticeboard will provide regular updates of activities and seasonal information to inform visitors. A quality exhibition banner will promote a more professional image when the Trust attends community events/talks and thus provide gravitas and interest in our conservation and educational work in the community.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

| The project will: | |
|--|-------------------------------------|
| Engage with local people to find out their priorities and work with them to deliver solutions | <input type="checkbox"/> |
| Increase number of local people involved in regular volunteering | <input checked="" type="checkbox"/> |
| Increase the number of affordable homes | <input type="checkbox"/> |
| Improve access to services for people with dementia | <input type="checkbox"/> |
| Improve access to primary care services for people with learning disabilities | <input type="checkbox"/> |
| Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family | <input type="checkbox"/> |
| Improve adult participation in sport | <input type="checkbox"/> |
| Improve young people's participation in positive activities | <input checked="" type="checkbox"/> |
| Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support | <input type="checkbox"/> |
| Increase the number of people who feel safe in their community | <input type="checkbox"/> |
| Improve local area through intergenerational activities such as street clean ups and community events | <input checked="" type="checkbox"/> |
| Reduce perceptions of antisocial behaviour | <input type="checkbox"/> |
| Reduce deaths through accidents | <input type="checkbox"/> |
| Increase uptake of energy efficiency and renewable energy measures | <input type="checkbox"/> |
| Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle | <input type="checkbox"/> |
| Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses | <input type="checkbox"/> |
| Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology | <input type="checkbox"/> |
| Improve local biodiversity | <input checked="" type="checkbox"/> |

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

| | | |
|----------------------------------|------------------------|-------------------|
| Year Ending: | Month: December | Year: 2009 |
| Total Income: | £5,999 | |
| Minus Total Expenditure: | £5,130 | |
| Surplus/Deficit for year: | £869 | |
| Reserves held: | £16,727 | |

6 - Financial Information

| PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc. | | PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|-------------|---|-----|----------|
| | | | P/C | |
| Exhibition Banner | £150 | | | £ |
| Notice Board | £406 | | | £ |
| Restoration of Flower Meadow | £319 | | | £ |
| New Gatepost | £71 | | | £ |
| | £ | | | £ |
| Above includes VAT | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| TOTAL PROJECT EXPENDITURE | £946 | TOTAL PROJECT INCOME | | £ |

| | |
|---|--|
| Total Project Income B | £ |
| Total Project Expenditure A | £946 |
| Project Shortfall A - B | £946 |
| Award sought from Wiltshire Council Area Board | £946 |
| Is your organisation able to claim VAT? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

7 – Management

How many people are involved in the management of your group/organisation?

| | | |
|---|---------|----------|
| People Over 50 years | Male 10 | Female 6 |
| People Under 25 years | Male 0 | Female 0 |
| Disabled People | Male 0 | Female 1 |
| Black & Minority Ethnic people | Male 0 | Female 0 |

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation: Chair

Date: 25/10/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)